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Obere Rainstrasse 13
6345 Neuheim
Switzerland

Resume

MARLISE MEIER



OBJECTIVE

I'm looking to work in the Capacity of Classroom Teacher, to bring passion and dedication to education into a school which cares about its children. I have nine years of experience in the Education. I am very familiar with IB Curriculum. Creating an environment where all students can prompt their personal growth and academic achievement. I also have the C permit in Switzerland.

EMPLOYMENT HISTORY

- | | |
|---------------------------|---|
| 2014 September-Present | English/Math Private Tutor Grade (K2-Grade 7)
Private Practice |
| 2013 August-2014 November | ASSISTANT TEACHER Grades 1, 4, 5
& LEARNING SUPPORT TEACHER (Grade 4+5)
International school of central Switzerland
Cham, Switzerland |
| 2013 June- 2013 August | ASSISTANT TEACHER
Little Star Day School
Zug, Switzerland |
| 2009 January-2013 April | ASSISTANT TEACHER Grades 1-7
Suid-Natal Primary School
Oslo Beach, South Africa |

EDUCATION AND QUALIFICATION

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|--------------|---|
| 2013 to 2017 | University of South Africa
Bachelor of Education(Intermediate and Senior Phase) Grade 4-9 |
| 2010 to 2012 | University of South Africa
Higher Diploma in Adult Basic English Education |
| 2009 | High School Diploma Grade 12 (South African Matric) |

STRENGTHS

- International background having taught and assisted in 3 different International schools
- Familiar with the IB Curriculum
- Computer Literacy Proficient in Google Drive, MS Word, Powerpoint, Excel, Created my own website and Basic Photoshop
- Strong technology and social media skills incl. (Smart Interactive Whiteboard, Blogs, Email, Instagram and Twitter)

RESPONSIBILITIES AS PRIVATE TUTOR

- Identified the needs of learners and if necessary adapted course content and delivery style to meet their needs
- Assisted with homework and other class assignments
- Developed academic strategies to improve student self-sufficiency
- Work effectively with students with diverse learning needs and cultural backgrounds
- Created lesson plans for all learners individually, including English and Mathematics. -Every lesson was individually created for the learners needs
- Communicated with parents and teachers to update them on student progress

KEY SKILLS

- Creative – Combining a vivid imagination with a strong sense of compassion
- Organized, Insightful, Flexibility, Determined and Passionate
- Loving and compassionate, with the ability to administer discipline effectively when necessary
- Excellent interpersonal communication
- Ability to set a positive example in matters of behaviour, dress and attendance

RESPONSIBILITIES IN PAST JOBS

- Assisted teachers in developing lesson plans, design/layout daily schedules based upon the program focus designated by the Educational Coordinator
- Assisted in observing/assessing students' progress and behaviour
- Provided special care to special needs ESL pupils and taught students (ESL) who had international backgrounds
- Kept pupil records and assessed progress up to date via computer logs and Portfolios

VOLUNTEER /CAMPUS INVOLVEMENT ACTIVITIES

- Netball after school (Grade 3,4,5,6,7) Suid-Natal Primary School.
- Swimming in school (Grade PK, 1) Suid-Natal Primary School.
- Athletic in school (Grade 1-7) Suid-Natal Primary School, High jump, Long jump, Cross country, Sprints, Shot put, Relays running.
- After school care (Grade 1-7) Suid-Natal Primary School.
- Homework after school Suid-Natal Primary School.

- Cooking club at International School of Central Switzerland.
- Netball club at International School of Central Switzerland.
- Swimming club (assisted a teacher) International School of Central Switzerland.
- Reading club at International School of Central Switzerland.
- After school care at International School of Central Switzerland.

LANGUAGES

- English
- Swiss German (Can understand and speak it)
- Afrikaans (Can understand and speak it)

HOBBIES

- Phantom Drone
- Photography
- Adventure